



ST. MATHEW SCHOOL

A- RENDUA PALHARI, TEHSIL- NAWABGANJ, DEVA ROAD, , BARABANKI-225301

Examination & Promotions

1. Classes L.K.G. & above There will be four examinations during an academic year: 1st Unit Test (May/July), Half Yearly (September/October), 2nd Unit Test (December) and the Final Examination (February/March). Nursery: There will be three Assessments during the year: 1st Assessment (July), 2nd Assessment (October) and the Final Assessment (February/March).
2. Marking system for classes 1 & above 20 marks for 1st Unit Test, 80 marks for the Half Yearly examination, 20 marks will be for the 2nd Unit Test and 80 marks for the Final Examination, thus rendering a total of 200 which will be divided by 2 to get Final average of all the examinations. Student has to secure a minimum of 33 marks in the final aggregate in each subject to secure promotion.
3. No leave other than medical leave is sanctioned during examination period provided a medical certificate from such medical authority, as will satisfy the Principal, is submitted before the close of the examination, so that appropriate entries will be made in the school records. No medical certificate will be accepted after the examination is over.
4. In any case, a medical certificate is not a guarantee for granting promotion. If a student falls sick for a part on the whole examination he should have the required pass marks from the other examinations held during the year.
5. Any other leave applied for, and availed of during the examination will be at the risk of the students and will not be taken into consideration in determining promotion.
6. Examination will not be anticipated for individual students for any reason. Examination missed will not be conducted again on any account.
7. Parents should not come for reconsideration of promotion and promotion once decided will be final. In not case a student will be promoted on trial.
8. The school does not undertake to retain answer scripts for more than 30 days after the distribution of report cards.
9. Parents need to sign the report card when it is sent to them through the students and return the same to the class teacher within three days.
10. Students will be disqualified from the examination if they use any kind of unfair means or are found to be indisciplined.